

**Stafford County Commissioners  
Minutes of Meeting  
August 12, 2020, 2020**

**\*\* DRAFT MINUTES\*\***

The Stafford County Board of County Commissioners met in regular session in the commission room in the courthouse on Wednesday, August 12, 2020. Chairman Fairchild called the meeting to order at 8:30 a.m. Present: Kurt Fairchild, Clayton Grimmatt and Todd Wycoff. Commissioner District # 3 Elect Bryce Garner and Julie Lyon were present.

Lu Ann Brister, Register of Deeds, updated the board on the policy in her office as far as appointments and wearing masks while conducting business.

Commissioner Wycoff moved and Grimmatt seconded to approve the minutes from the August 5<sup>th</sup> session. Motion carried 3-0.

Mary Gatton, County Treasurer, requested a salary increase Karen Petty. Currently, \$ 100.00 per month is paid out of the motor vehicle fund. Gatton requested that the stipend be increased by \$ 100.00 per month, making the total stipend \$ 200.00 per month. Karen has taken over the title approval role, as well as the other work in the office, going above and beyond the usual duties she is required to perform.

Commissioner Wycoff moved and Grimmatt seconded to recess to executive session for five minutes pursuant to the non-elected personnel exception in order to discuss a performance matter. Motion carried 3-0. In at 8:47, out at 8:52. Those present: Commissioners, County Attorney, Sheriff, County Clerk, and Bryce Garner.

Commissioner Fairchild opened the zoning hearing portion of the meeting. Carl Miller, County Appraiser and Zoning Administrator, met with the board for the public hearing on Case No. SU-20-001, a special use request to establish a new and used trailer sales business in the A1 district. The planning board disapproved the request at the zoning hearing which was held on July 27<sup>th</sup>. Alvin Munz was present for the hearing. The main reason for the denial was the traffic issue, and the safety of the residents that live in the area. Mr. Munz indicated these factors as well to the commission board. Commissioner Wycoff moved and Grimmatt seconded to accept 2020-15, A Resolution Disapproving A Special Use to Establish a New and Used Trailer Sales in the A1 District. Motion carried 3-0.

Shannon Snyder, Health Director, is going to start publishing Monday, Wednesday and Friday COVID-19 updates. Mitigation procedures for the county were discussed. A few details will be added to the plan before publication on the county's website and social media. Traci Becker, USD 349 Superintendent, joined the meeting. Each school district in the county has developed an operational plan for the 2020-2021 school year. Commissioner Wycoff moved and Grimmatt seconded to approve public health order allowing the schools some flexibility in the basic operation plans keeping in mind the best interests of the students, staff members and communities. Motion carried 3-0.

Carolyn Dunn, Economic Development Director, met with the board concerning the SPARK plan, Phase 1. The county received \$ 823,932.00 in funding which are to expended in COVID-19 related expenses. Expenditures were discussed for each city and school district as well as the county portion. Commissioner Wycoff moved and Grimmatt seconded to approve the COVID-19 SPARK funding spending plan not to exceed. \$823,932.00. Motion carried 3-0. A memorandum of understanding (MOU) will be sent to each entity requesting SPARK funding by the County Clerk. The MOU will need to be signed and returned before issuing any of the SPARK funding.

A small run of accounts payable vouchers and checks were approved and signed from the following funds:

General	3,274.91
Road & Bridge	14.00
Health	95.17
Nox Weed	35.09
Motor Vehicle	19.42
TOTAL:	3,438.59

Meeting adjourned at 10:47 a.m.

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Nita J. Keenan  
Stafford County Clerk

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Chairman

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Member

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Member