

Stafford County Commissioners
Minutes of Meeting
February 1st, 2023

****DRAFT MINUTES****

The Stafford County Board of County Commissioners met in regular session on Wednesday, February 1st, 2023, in the Commission Room in the Annex. Commissioner Garner called the meeting to order at 8:30 a.m. Present: Bryce Garner, Todd Wycoff, and Jim Stanford.

Commissioner Garner moved, and Commissioner Wycoff seconded, to recess to executive session for 5 minutes pursuant to the attorney client privilege to discuss a sensitive matter. Motion carried 3-0. In at 8:31 a.m. Out at 8:36 a.m.

Kathleen Norman, Economic Development, met with the commissioners to discuss the housing program. She informed them that they were not awarded the housing grant they applied for. There will be three more grant cycles that they can apply for. They are working with Housing Opportunities, Inc. to take over property management and compliance for the new housing units. Housing Opportunities can also offer additional floor plans which can be used for new builds. Discussion was held regarding the direction of the housing program and what the current needs are. The commissioners verified that they are still committed to their participation in the program going forward.

Rob Murrow, Sheriff, presented his employee evaluations. He explained to the commissioners that the dispatch office goes through chairs very quickly so, as a result, the Sheriff Department is purchasing two new dispatch chairs with extended warranties to be paid for out of the 911 fund. Rob also informed the commissioners about a dispatcher crisis communications training program that he will be implementing for dispatchers which will also be paid out of the 911 fund. Commissioner Garner moved, and Commissioner Wycoff seconded, to approve the Total Response Training for the 911 dispatchers in the amount of \$10,997.00. Motion carried 3-0.

Commissioner Wycoff moved, and Commissioner Stanford seconded, to approve the minutes from the January 25th session.

John Williams, Washington Roofing, presented a bid to repair and recoat the roof of the courthouse. The insurance company has inspected the roof and the work will be covered by insurance. Commissioner Wycoff moved, and Commissioner Stanford seconded, to accept the Washington Roofing bid to repair the courthouse roof in the amount of \$63,048.00. Motion carried 3-0.

Phillip Nusser, Road & Bridge presented his employee evaluations.

Misty Rudy, EMS, presented her employee evaluations. Misty also presented step increases for Michelle Huston and Baylee Schrag. Commissioner Wycoff moved, and Commissioner Stanford seconded, to approve the step increases presented moving Michelle Huston from Range 8, Step 5 \$19.47, to Range 8, Step 6 \$19.90; and moving Baylee Schrag from Range 6 Step 3 \$16.20, to Range 6, Step 4 \$16.76, effective 02-01-2023. Motion carried 3-0.

Lisa Milton and Vanessa Cornwell, Treasurer Dept, advised the commissioners that they had discovered two outstanding tax warrants on property that was sold at a Sheriff sale. These were missed earlier when other delinquent taxes were researched. They are taxes for 2015 and 2016 and the warrants are passed the time frame to be revived. The commissioners approved the abatement of these taxes.

January payroll vouchers and checks were approved and signed from the following funds:

General	192,011.36
Road & Bridge	58,424.58
Health	11,683.07
Rural Fire	5,374.00
Noxious Weed	4,140.00
Appraiser	12,634.40
Solid Waste	4,293.76
EMS	21,483.33
Mtr Veh Operating	422.00
PHEP Grant	100.00

TOTAL \$ 310,566.50

Chairman

Meeting adjourned at 11:05 a.m.

Member

Member

County Clerk